Hearing File No.: [insert file no.]  
Citation Issued: [insert date]

**LAW SOCIETY OF BRITISH COLUMBIA TRIBUNAL**

**HEARING DIVISION**

BETWEEN:

LAW SOCIETY OF BRITISH COLUMBIA

AND:

*[INSERT NAME OF RESPONDENT]*

RESPONDENT

**CITATION – SUMMARY HEARING**

**TO:** **[insert Respondent’s name]**

**[email address]**

**[address]**

**TAKE NOTICE THAT** the Law Society of British Columbia applies under Rule 5-4.5 of the Law Society Rules for a determination as to whether you have engaged in professional misconduct, or a breach of the Act or rules and, if such a determination is made, for an order that you [*insert either pay a fine of $\_\_\_\_\_ or are suspended for a period of [insert length of suspension] or be disbarred*] and costs.

**THE SUMMARY HEARING** into your conduct is scheduled to take place by way of a video conference before the LSBC Tribunal on a date and time to be set. Information on how you can join the virtual hearing will be sent to you prior to the start of the hearing at the email address set out above. You will also be sent a link to upload electronic documents to be introduced at the virtual hearing. If you do not have videoconference technology available, you are expected to proactively inform the LSBC Tribunal office so that arrangements can be made for you to join the virtual proceeding from the LSBC Tribunal office or another location.

**PARTS 4 AND 5** of the Law Society Rules and the Directions on Practice and Procedure before the LSBC Tribunal outline the procedures to be followed at the hearing. Your appearance before the Hearing Panel may be your only opportunity to present evidence or make submissions.

**IF YOU DO NOT ATTEND THE HEARING, IT MAY PROCEED IN YOUR ABSENCE** and the LSBC Tribunal may make any order that it could have made had you been present.All issues, including sanction and costs, if applicable, may be heard and decided upon on the above date.

**THE ALLEGATIONS AGAINST YOU ARE:**

1. [insert allegation of misconduct]

**MATERIAL TO BE RELIED UPON:** The Law Society will be relying on the following:

1. [Affidavit of [name] sworn/affirmed [insert date]]

**IF YOU WISH TO RESPOND** to this citation, you must, within 10 business days after service of this citation, serve and file every affidavit that you intend to refer to at the hearing of this citation.

Information about the Tribunal and its processes is available on its website at [www.LSBCTribunal.ca](http://www.LSBCTribunal.ca).

DATED at Vancouver, British Columbia, this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_, 202\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 [insert name]

Director of Discipline and External Litigation  
 The Law Society of British Columbia